

## **Edina Historical Society Board of Directors Application**

Thank you for your interest in serving the Edina Historical Society.

**About the Society:** The Edina Historical Society is a 501(c)3 nonprofit organization that formed in 1969 to collect, preserve and interpret the history of Edina. We operate a living history program at historic Cahill School and Minnehaha Grange Hall No. 398 and a museum and research library at the Edina History Museum. The Society currently has the following staff members: Executive Director (30 hours/week) and four part-time interpreters that share duties presenting living history programs.

**About the Board:** The Society is led by a Board of Directors, comprised of up to 15 members. It is both an advisory and a working board. Board members advise, govern, oversee policy and direction, and assist with the leadership and general promotion of the Edina Historical Society to support the organization's mission and needs. Each member also serves in a leadership role on at least one active committee to carry out the work of the Society.

**Election:** Board members are elected by the membership of the Society at its annual meeting. The 2011 annual meeting is set for Wednesday, Nov. 16 at 4:30 p.m.

**Term:** Three years, beginning at the first regular meeting in December : Tuesday, Dec. 6, 2011.

**Application procedure:** To get on the ballot, please submit the attached application with a cover letter. You may include a resume, but it's not required. **Deadline is Oct. 1, 2011.** Send or bring in your application to: Frank Cardarelle, President, Edina Historical Society, 4711 West 70<sup>th</sup> Street, Edina, MN 55435. You may also attach your Word or .pdf documents to an email; send to [edinahistory@yahoo.com](mailto:edinahistory@yahoo.com).

**Time required:** Attend monthly meetings (the first Tuesday of each month, from 4:30 p.m. to approximately 5:30 or 6 p.m.) and special events. Board members also serve in a leadership role on one active committee. Committee time varies.

**For more information:** Please call President Frank Cardarelle, 952-941-3031, or the museum at 612-928-4577. Email: [edinahistory@yahoo.com](mailto:edinahistory@yahoo.com). You are also welcome to visit the museum by appointment or during regular museum hours: Thursdays, 9 a.m. to 2 p.m. or Saturdays, 10 a.m. to noon. More information about the Society may be found on our web site: [www.edinahistoricalociety.org](http://www.edinahistoricalociety.org).

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Board of Directors Application**

Name \_\_\_\_\_

Street Address) \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Phones \_\_\_\_\_ (h) \_\_\_\_\_ (c) \_\_\_\_\_ (w)

Email \_\_\_\_\_

Employer \_\_\_\_\_

Occupation \_\_\_\_\_

**Are you an Edina Historical Society member?      Yes                  No**

*Please note: Board members must be members of the Edina Historical Society. Anyone may join. Dues start at \$15.00 for an individual. See our [web site](#) more information and a membership form.*

*Please submit a cover letter that covers the following information:*

- 1. Why do you want to serve on the Edina Historical Society Board?**
- 2. What strengths or abilities can you bring to the position?**
- 3. How long have you lived in Edina? (Note: Current residency is not required.)**
- 4. Describe your community service, civic and professional activities.**
- 5. Please indicate if you have interest and abilities in any of the following areas.**
  - Event planning
  - Fundraising
  - Board Officer: Secretary
  - Cahill School/Education programs
  - Oral histories
  - Communications (public relations, web design, social media)
  - Exhibit development
  - History research
  - Collections management
  - Grant writing
  - Speaker, docent
  - Gift shop management, merchandising